



BOARD OF TRUSTEES

Regular Meeting

August 23, 2023

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. August Monthly Activity Report – under separate cover
 - C. Planning Commission, EDA, and ZBA updates by Community and Economic Development Director
 - D. Board Member Reports
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – August 9, 2023 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
11. NEW BUSINESS
 - A. Discussion/Action: (Stuhldreher) Approval of a Service Agreement between Central Michigan University and Union Township to Conduct a Citizen Survey
 - B. Discussion/Action: (Smith) Consider Bids for the Trade-in of (2) two 2006 Ford F150 Trucks and Purchase of (3) Three 2023 4 x 4 ½ ton Crew Cab Four Door Trucks
 - C. Discussion/Action: (Stuhldreher) Adoption of the Isabella County Hazard Mitigation Plan

- D. Discussion/Action: (Stuhldreher) Policy Governance 2.9 Collaboration with Other Entities
- E. Discussion/Action: (Board of Trustees) Policy Governance 4.2 Accountability of the Township Manager
- F. Discussion/Action: (Board of Trustees) First Discussion of the Township Manager Performance Evaluation

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

13. MANAGER COMMENTS

14. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

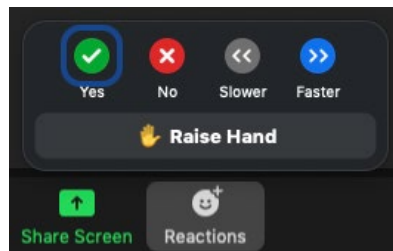
Hybrid Meeting Instructions for the Charter Township of Union Board of Trustees Meeting

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate during public comment, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “829 4309 7870” Password enter “300757”). Access to the electronic meeting will open at 6:50 p.m. and meeting will begin at 7:00 p.m.

Telephone conference call, dial (312-626-6799). Enter “829 4309 7870” and the “#” sign at the “Meeting ID” prompt, and then enter “300757” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments for items on the agenda will be received during the Public Comment section of the Agenda and any issue not on the agenda will be received during the Extended Public Comment section of the Agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press *9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been received, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squattrito	2/15/2026
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Nivia	McDonald	2/15/2026
9	Jessica	Lapp	2/15/2026
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Liz	Presnell	12/31/2025
2 -Vice Chair	Richard	Barz	12/31/2025
3- PC Rep	Ryan	Buckley	2/15/2025
4 -	Vacant		12/31/2023
5 -	Eric	Loose	12/31/2024
Alt. #1	David	Coyne	12/31/2024
Alt #2 (BOT Repesantive)	Jeff	Brown	11/20/2024
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2024
2	Sarvjit	Chowdhary	12/31/2024
3	Bryan	Neyer	12/31/2024
Alt #1	Randy	Golden	12/31/2024
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2024
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-Chair	Thomas	Kequom	4/14/2027
2-VC/BOT Rep	Bryan	Mielke	11/20/2024
3	James	Zalud	4/14/2027
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2027
6	Marty	Figg	6/22/2026
7	Sarvjit	Chowdhary	6/22/2027
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2025
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2025
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	vacant seat		10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2025
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: SARVJIT CHOWDHARY Date: 5/16/23
Address: 774 STONERIDGE DRIVE
Phone (home) (989) 779-2900 (cell) (989) 400-2688 (work) _____
Email: savichowdhary@yahoo.com
Occupation: Retired

Please select the board you are applying for:

- ☒ Zoning Board of Appeals Must be a Union Township Resident
☐ Board of Review Must be a Union Township Resident
☐ Planning Commission Must be a Union Township Resident
☐ EDA Must meet one of the following qualifications:
 ☐ Property owner in East or West DDA
 ☐ Resident in Union Township

☐ OTHER *Specify Board: ZONING Board of Appeal

Please state reason for interest in above board:

I am interested in this position. I want to
involved with this position

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

As I am involved with other Boards of
The Union T/ship and want to serve This Board Also

Signature: [Signature] Date: 5/16/23

2023 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on August 9, 2023, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Bills moved **Smith** supported to appoint Treasurer Rice to chair the meeting in the Supervisors absences. **Vote: Ayes: 5 Nays: 0. Motion carried**

Roll Call

Present:

Clerk Cody, Treasurer Rice, Trustee Bills, Trustee Brown, and Trustee Smith

Excused:

Supervisor Mielke and Trustee Thering

Approval of Agenda

Bills moved **Smith** supported to approve the agenda as presented. **Vote: Ayes: 5 Nays: 0. Motion carried.**

Presentation

- a. Commissioner Engler, Isabella County Commissioner, gave the county updates.

Public Hearing

Public Comment

Open: 7:04 p.m.

No comments were offered

Closed: 7:05 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed.

B. Board Member Reports

Cody – gave updates on the August 8th election results.

Consent Agenda

- A. Communications
- B. Minutes – July 26, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Bills moved **Brown** supported to approve the consent agenda as presented. **Vote: Ayes: 5. Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Smith) Revised Consumers Energy River Road High Service Pump Three Phase Power Easement

Brown moved **Bills** supported to approve a revised (30) thirty-foot wide permanent easement to Consumers Energy for the construction and maintenance of three-phase power facilities to support the installation of high service pumps at the River Road Control Valve Station located at 4520 E River Road. **Roll Call Vote: Ayes: Cody, Rice, Bills, Brown, and Smith. Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 7:10 p.m.

No comments were offered.

Closed: 7:10 p.m.

MANAGER COMMENTS

- The scheduled start-up date for Pump Station #1 is August 3rd
- There will be a ribbon cutting for the Fitness Court on September 7th at 10:00 a.m.
- We are seeking ambassadors to demonstrate the Fitness Court equipment.

FINAL BOARD MEMBER COMMENTS

Bills – The fitness court looks great.

Smith – Echoed Trustees Bill's comment.

Cody – Agreed the fitness court and sidewalks look great.

ADJOURNMENT

Bills moved **Brown** supported to adjourn the meeting at 7:16 p.m. **Vote: Ayes: 5 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

08/16/2023 03:59 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 08/10/2023 - 08/23/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
08/16/2023	101	629 (E)	00146	CONSUMERS ENERGY	STREET LIGHTS	1,624.04
					48858 LED LIGHT RD	338.02
					2010 S LINCOLN RD L4 LIGHT	64.01
					5228 S ISABELLA RD	7,648.70
					5525 E REMUS RD	82.83
					1660 BELMONT DR	213.49
					5144 BUDD ST	32.35
					5142 BUDD ST	132.25
					1933 S ISABELLA RD	538.41
					2270 NORTHWAY DR	33.43
					2055 ENTERPRISE DR TEMP	262.75
					5537 E BROADWAY RD	117.00
					5240 E BROOMFIELD RD	1,022.14
					900 MULBERRY LN	55.44
					4797 S MISSION ST BARN	215.69
					4822 ENCORE BLVD	97.61
					5076 S MISSION RD	1,136.04
					4244 E BLUEGRASS RD	58.97
					4795 S MISSION ST	2,800.96
					5369 S CRAWFORD RD	65.73
					3998 E DEERFIELD RD	85.02
					3248 S CONSOURSE DR	188.88
						<u>16,813.76</u>
08/16/2023	101	630 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		
08/10/2023	101	24789	00337	ISABELLA COUNTY TREASURER	ADDRESS APPLICATION FEE-MCDONALD PARK	50.00
08/23/2023	101	24790	01358	21ST CENTURY MEDIA-MICHIGAN	BOARD MEETING SUMMARIES-JULY	173.80
					BOARD MEETING SUMMARIES-JUNE	155.45
					AD FOR 3 NEW TRUCK BIDS	173.80
					PUBLIC NOTICE- JULY B O R	471.65
						<u>974.70</u>
08/23/2023	101	24791	01703	AMAZON CAPITAL SERVICES	GLASS TURNTABLE/ REFRIGERATOR DRAWER	171.52
					AVERY TAB INSERTS & PIPETTS	275.97
						<u>447.49</u>
08/23/2023	101	24792	00066	BILL'S CUSTOM FAB, INC.	CUSTOM FABRICATION CUT & WELD	67.00
08/23/2023	101	24793	00095	C & C ENTERPRISES, INC.	BOWL CLEANER/PAPER TOWELS	252.25
08/23/2023	101	24794	00129	CMS INTERNET, LLC	VEEAM LICENSE RENEWAL	1,030.30
					DEERFIELD TOWER NETWORK SWITCH	1,474.00
					MANAGED IT, EMAIL & PHONE SERV-SEP 2023	6,165.36
						<u>8,669.66</u>
08/23/2023	101	24795	01024	CODE OFFICIALS CONFERENCE-MI	CODE OFFICIALS FALL 2023 CONFERENCE	285.00
08/23/2023	101	24796	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES - JUL 2023	1,377.10
08/23/2023	101	24797	01874	ALICE CSERNYIK	JAMESON HALL RENTAL - SEC DEP REFUND	250.00
08/23/2023	101	24798	01242	CULLIGAN WATER	COOLER RENT @ISABELLA-JULY 2023	57.00
08/23/2023	101	24799	00188	DOUG'S SMALL ENGINE	PRIMER BULB - WEED WHIP	4.99
08/23/2023	101	24800	01353	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	12,961.28
08/23/2023	101	24801	00257	GOURDIE-FRASER, INC.	ISABELLA COUNTY JAIL INSP-SEWER	3,982.75
08/23/2023	101	24802	00337	ISABELLA COUNTY TREASURER	2010 WATER SUPPLY BOND PMT	136,908.75

08/16/2023 03:59 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 08/10/2023 - 08/23/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/23/2023	101	24803	00142	MICHIGAN OFFICE SOLUTIONS	PRINTER/COPIER SERV AGRMNT-AUG 2023	1,177.56
08/23/2023	101	24804	00422	MICHIGAN PIPE & VALVE-MT. PLEASANT	VALVE BOX RISER	58.00
08/23/2023	101	24805	00460	MT. PLEASANT AREA CHMB OF COMMERCE	ROLLIE DENISON LEADERSHIP-FINANCE DIRECT	850.00
08/23/2023	101	24806	01631	NOLAN OCKERT	MILEAGE TO LIFT STN/HOME	24.37
08/23/2023	101	24807	00131	PERCEPTIVE CONTROLS, INC	REMOTE TECH SUPPORT-WELL SITE #9	35.00
					REMOTE SUPPORT-LIFT STN #8 & #20	630.00
						<u>665.00</u>
08/23/2023	101	24808	00539	PRINTING SYSTEMS, INC	VOTER ID CARDS	323.95
08/23/2023	101	24809	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES@TWP HALL-JUL 2023	527.14
					JANITORIAL SERVICES@WWTP-JUL 2023	316.29
					JANITORIAL SERVICES@WTR PLANT-JUL 2023	316.29
						<u>1,159.72</u>
08/23/2023	101	24810	00601	KIMBERLY SMITH	MILEAGE REIMBURSEMENT	298.02
08/23/2023	101	24811	01542	STERICYCLE, INC.	PAPER SHREDDING-JULY 2023	81.55
08/23/2023	101	24812	01013	USA BLUE BOOK	ROLLER ASSEMBLY FOR A2/M2 PUMPS	270.00
					SAFETY GLASSES & TESTING SUPPLIES	3,431.17
					CHLORINE SWIFTEST	657.65
						<u>4,358.82</u>
08/23/2023	101	24813	00710	WEBB CHEMICAL SERVICE	FERRIC CHLORIDE SOLUTION	10,285.07
						<u><u>10,285.07</u></u>
101 TOTALS:						
Total of 27 Checks:						202,383.79
Less 1 Void Checks:						0.00
Total of 26 Disbursements:						<u><u>202,383.79</u></u>

Charter Township of Union Payroll
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CHECK DATE: August 17, 2023

PPE: August 12, 2023

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$ 43,990.94
Fire Fund	
EDDA	
WDDA	
Sewer Fund	35,267.17
Water Fund	26,482.46
Total To Transfer from Pooled Savings	\$ 105,740.57

NOTE: CHECK TOTAL FOR TRANSFER

BS&A Gross Payroll	\$ 72,683.77
Employer Share Medicare	1,009.05
Employer Share SS	4,314.56
SUI	25.78
Pension-Employer Portion	5,581.12
Workers' Comp	421.18
Life/LTD	-
Dental	1,287.79
Health Care	22,590.91
Vision	-
Vision Contribution	-
Health Care Contribution	(2,453.59)
Flex Administrators	50.00
Cobra/Flex Administration	230.00
PCORI Fee	-
Total Transfer to Payroll Checking	\$ 105,740.57



Union Township Report

Date: Tuesday, August 8, 2023



Alarm Date between 2023-08-27 and 2023-09-02

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
	Total Runs 0					Total Responding	

No records were found.

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All



Union Township Report

Date: Tuesday, August 15, 2023



Alarm Date between 2023-08-06 and 2023-08-12

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000557						
		8/7/2023 12:01:40 PM	744	Detector activation, no fire - unintentional	ENG 31	2	1
						Total Responding 2	
Union Township	0000558						
		8/7/2023 1:19:19 PM	444	Power line down	ENG 31	2	1
						Total Responding 2	
Union Township	0000559						
		8/7/2023 12:53:34 PM	745	Alarm system activation, no fire - unintentional	ENG 31	2	1
		8/7/2023 12:53:34 PM	745	Alarm system activation, no fire - unintentional	C 31	1	1

						Total Responding 3	
Union Township	0000561						
		8/8/2023 11:34:52 PM	744	Detector activation, no fire - unintentional	ENG 31	2	1
						Total Responding 2	
Union Township	0000562						
		8/9/2023 6:17:33 AM	736	CO detector activation due to malfunction	ENG 31	2	1
						Total Responding 2	
Union Township	0000568						
		8/9/2023 11:25:14 PM	733	Smoke detector activation due to malfunction	ENG 33	2	1
						Total Responding 2	
Union Township	0000569						

		8/10/2023 8:25:25 AM	311	Medical assist, assist EMS crew	ENG 33	2	1
						Total Responding 2	
Union Township	0000572						
		8/11/2023 1:41:36 PM	311	Medical assist, assist EMS crew	ENG 33	2	1
						Total Responding 2	
	Total Runs 8					Total Responding 17	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

REQUEST FOR TOWNSHIP BOARD ACTION

TO: Board of Trustees	DATE: August 18, 2023
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: August 23, 2023
ACTION REQUESTED: Consider approving the Service Agreement between Central Michigan University and Union Township in order to conduct a Citizen Survey in the amount of \$20,200; authorize the Township Manager to execute the Agreement; amend the Township Manager's budget in the amount of \$4,200	

Current Action X Emergency

Funds Budgeted: If Yes X Account # 101.172.801.000 (\$16,000) No N/A

Finance Approval SLJ

BACKGROUND INFORMATION

Citizen surveys are periodically conducted in order to offer opportunities for community engagement, which can go a long way toward building and improving trust in the community. With information obtained via the survey, the elected and administrative leadership can better understand the quality of services currently being provided, assist them in allocating resources for maximum community benefit and forming strategic plans for community programs and policies.

The last survey conducted in the Township was in 2016. This survey was administered by staff from Central Michigan University (CMU) under the leadership of Dr. Mary Senter. A report titled Union Township Residents' Views of Community Issues, Report of 2016 Survey Findings was published and has been used to guide planning and operational matters since it was published.

The Township's Planning Commission is in the early stages of reviewing and updating the Master Plan and at the same time, the Township is working on updating the Parks and Recreation Master Plan, both of which require input from our citizens. The Board of Trustees has also expressed interest in soliciting input from the citizenry regarding their views of community issues.

Approving the attached agreement will result in obtaining information from the residents that can be used in all three areas mentioned above. The project lead from CMU will again be Dr. Senter. Union Township's involvement will be led by the Township Manager.

SCOPE OF SERVICES

The project will develop a survey instrument and administer the survey to the residents of Union Township. Questions will focus on residents' experiences with and opinions about township services and their views about the Township's future. The results will be disseminated through a written report and an oral presentation at a Township meeting. More specifically the project will:

- Develop a 6-page print questionnaire for assessing the opinions and experiences of Union Township residents and reproduce and prepare the questionnaire for dissemination
- Program the survey as an online (web) survey

- Administer the surveys between September and November 2023 using the following survey methods:
 - Print questionnaire mailing - mail the print questionnaire, a reminder “thank you” postcard, and a second mailing to those who have not yet responded.
- Online web survey – Fliers will be printed and delivered to Union Township to mail through the EDDM mail system
- Attend meetings of township board and staff groups to develop survey questions and distribution processes.
- Provide a written report analyzing the results of the survey
- Provide an oral presentation of survey findings at a township meeting at a mutually agreed upon time.

JUSTIFICATION

Gathering actionable feedback is essential to help Union Township best serve the citizens’ needs. It will also help foster engagement and trust between Union Township and the community.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Health and Safety
- Natural environment
- Commerce

COSTS

The total cost of this project is \$20,200. This will be paid in two instalments, \$16,000 paid upon execution of the Agreement and \$4,200 upon project completion.

The adopted 2023 Township Manager’s budget contains \$16,000 for this project. A budget amendment in the amount of \$4,200 is needed to fully fund the project

PROJECT TIME TABLE

The Agreement will continue until March 10, 2024. The survey will be conducted between September and November 2023. Upon data compilation, analysis, and report production, a report will be presented to the Board of Trustees.

RESOLUTION

See attached

**AGREEMENT
BETWEEN CENTRAL MICHIGAN UNIVERSITY
AND
CHARTER TOWNSHIP OF UNION**

This agreement (“Agreement”) is entered into and effective as of July 15, 2023 (“Effective Date”) by and between Charter Township of Union, a charter township of Isabella County, with a principal place of business located at 2010 S. Lincoln Road, Mount Pleasant, Michigan 48858 (“Union”) and Central Michigan University (“CMU”), a public university, located at 1200 S. Franklin St., Mount Pleasant, MI 48859. Hereafter, Union and CMU are sometimes referred to individually as “Party” and together as “Parties.” The purpose of this Agreement is to specify the responsibilities of the Parties related to the project titled “Survey of Union Township Residents, 2023.”

In consideration of the mutual promises herein and benefits received, it is hereby agreed by CMU and Union as follows:

A. PROJECT OVERVIEW:

The purpose of the project is to develop a survey instrument and administer the print survey to the residents of Union Township. Questions will focus on residents' experiences with and opinions about township services and their views about the Township’s future. The results will be disseminated through a written report and an oral presentation at a Township meeting.

B. RESPONSIBILITIES OF CMU (“Services”):

- Develop a 6-page print questionnaire for assessing the opinions and experiences of Union Township residents and reproduce and prepare the questionnaire (for mailing).
- Program the survey as an online (web) survey.
- Administer the surveys between September and November 2023 using the following survey methods:
 - Print questionnaire mailing - mail the print questionnaire, a reminder “thank you” postcard, and a second mailing to those who have not yet responded.
 - Online web survey – Fliers will be printed and delivered to Union Township to mail through the EDDM mail system. These data will be analyzed separately from responses obtained from the print questionnaire and postcard mailings.
- Provide a written report analyzing the results of the survey, separating the respondents from the online web survey from other residents who completed the print questionnaire. Disagreement of Union regarding the findings resulting from the Services performed in compliance with standard research practices does not constitute nonconformance to this Agreement.
- Attend meetings of township board and planning/staff groups to develop surveys and distribution processes.
- Provide an oral presentation of survey findings at a township meeting at a mutually agreed upon time.

C. RESPONSIBILITIES OF UNION:

- Work with CMU in developing the survey instruments, invitations, postcards, and processes for distribution.
- Provide CMU with the list of mailing addresses of township households/residents for print survey mailing.
- Distribute the fliers for the online web survey through EDDM mail system routes in Union Township.

- Publicize the survey through appropriate media outlets in Isabella County and assist CMU in answering specific questions about the purpose of the survey.
- Assist CMU in interpreting the results of the surveys.
- Pay CMU the amount stipulated in this Agreement.

D. PERIOD OF PERFORMANCE:

This Agreement commences on the Effective Date and will continue until March 10, 2024 (“Project Period”). This Agreement may be extended for additional periods of performance upon written approval by CMU & Union.

E. PAYMENT:

1. Union shall pay CMU a total of twenty thousand two hundred U.S. Dollars (\$20,200) (“Compensation”) for performance of the Services under this Agreement.
2. Union shall pay CMU the Compensation in two installments, as follows:
 - a. After the Agreement has been signed by a duly authorized representative of each Party and receipt of an invoice: \$16,000.00
 - b. After completion of the Services and receipt of an invoice: \$4,200.00
3. Payment shall be due within thirty (30) days after Union’s receipt of an invoice. Invoices shall be delivered to:
mstuhldreher@uniontownshipmi.com
 Mark Stuhldreher, Township Manager
4. Compensation checks shall be payable to “Central Michigan University” and shall be delivered to:
 Central Michigan University
 Grant Accounting
 Warriner 304
 Mount Pleasant, MI 48859

F. PROJECT LEAD:

1. Union Project Lead. The person with primary responsibility for supervision of the performance of the Services on behalf of Union shall be Mark Stuhldreher, or such other person as may be designated by Union, who shall have primary responsibility for technical supervision of the Project.
2. CMU Project Lead. The person with primary responsibility for supervision of the performance of the Services on behalf of CMU shall be Dr. Mary Senter. No other person shall replace or substitute without prior written approval of Union.

G. EQUIPMENT:

All equipment, instruments and materials purchased or used by CMU in connection with performance of the Services shall at all times remain under the sole control and ownership of CMU.

H. TERMINATION:

This Agreement may be terminated with thirty (30) days written notice by either Party. Such termination shall be effective thirty (30) days after receipt of such notice. If terminated, Union agrees to immediately pay CMU for services already provided under this Agreement.

I. INDEMNIFICATION:

Each Party to this Agreement must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from its action during the performance of this Agreement. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

J. RELATIONSHIP OF PARTIES:

In assuming and performing the obligations of this Agreement, CMU and Union are each acting as independent parties and neither shall be considered or represent itself as a joint venturer, partner, agent or employee of the other. Neither Party shall use the name or any trademark of the other Party in any advertising, sales promotion or other publicity matter without the prior written approval of the other party.

K. RIGHTS:

Any specifications, data, records, files, or documents (including copies, summaries, CD's, or other medium for the electronic storage of information) prepared or acquired by CMU pursuant to this Agreement shall be the property of Union. All copyright and other intellectual property rights in and to such records shall belong to Union, either by operation of law as a Work for Hire, to the extent that provision applies, or by copyright transfer effective on the date such records are created. Union agrees, however, that CMU students may use project data, so long as a copy of their completed work is made available to Union.

L. CONFIDENTIALITY:

No data, records or files which could compromise the confidentiality of research participants will be released to the client or to any other public or private organization or individual. Dr. Mary Senter is bound by the requirements of the Code of Ethics of the American Sociological Association.

Notwithstanding the foregoing, CMU is subject to the Michigan Freedom of Information Act. Certain records in connection with this Agreement may be subject to public disclosure; Union acknowledges CMU's confidentiality obligations under this Agreement shall be subject to compliance with the Michigan Freedom of Information Act.

M. UNCONTROLLABLE FORCES:

Neither Union nor CMU shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to uncontrollable forces the effect of which, by the exercise of reasonable diligence, the nonperforming party could not avoid. The term "uncontrollable forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the control of the nonperforming party. It includes, but is not limited to, fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either Union or CMU under this Agreement, strikes, work slowdowns or other labor disturbances, and judicial restraint.

N. MISCELLANEOUS:

1. ASSIGNMENT: Neither party shall assign or transfer any interest in this Agreement, nor assign any claims for money due or to become due under this Agreement, without the prior written consent of the other party.

2. ENTIRE AGREEMENT; AMENDMENT: This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any other written or oral understanding of the parties. This Agreement may be modified or amended only in writing executed by a duly authorized representative of both parties.
3. SUCCESSORS AND ASSIGNS: This Agreement shall be binding upon and inure to the benefit of the Parties, their successors and permitted assigns.
4. NOTICES: Except as provided in Section E hereof regarding payment of invoices, any notice or other communication required or permitted to be given to either party hereto shall be in writing and shall be deemed to have been properly given and effective: (a) on the date of delivery if delivered in person during recipient's normal business hours; or (b) on the date of delivery if delivered by courier, express mail service or first-class mail, registered or certified, return receipt requested. Such notice shall be sent or delivered to the respective addresses given below, or to such other address as either party shall designate by written notice given to the other party as follows:

CMU:

Technical

Dr. Mary Senter
312 B Anspach
Central Michigan University
Mount Pleasant, MI 48859
sente1ms@cmich.edu
989-774-2236

Contractual

Marie Natzel
Research Officer
Office of Research & Graduate Studies
251 Foust Hall
Central Michigan University
Mount Pleasant, MI 48859
natzelme@cmich.edu

Union:

Technical

Mark Stuhldreher, Township Manager
Charter Township of Union
2010 S. Lincoln Rd.
Mt. Pleasant, MI 48858
mstuhldreher@uniontownshipmi.com
989-772-4600 ext. 231

Contractual

Mark Stuhldreher, Township Manager
Charter Township of Union
2010 S. Lincoln Rd.
Mt. Pleasant, MI 48858
mstuhldreher@uniontownshipmi.com
989-772-4600 ext. 231

5. ORDER OF PRECEDENCE. Any conflict, inconsistency or discrepancy among the Agreement and any other documents listed below shall be resolved by giving precedence in the following order.

(a) This Agreement including any attachments hereto

(b) Purchase Order issued by Union. In the event a purchase order is issued under this Agreement and such purchase order contains standardized terms and conditions, the terms

and conditions of this Agreement shall supersede and replace all such purchase order standardized terms and conditions.

6. GOVERNING LAW AND DISPUTES. This Agreement shall be interpreted and construed in accordance with the laws of the State of Michigan, without application of any principles of choice of laws.
7. NONWAIVER. A waiver by either party of any breach of this Agreement shall not be binding upon the waiving party unless such waiver is in writing. In the event of a written waiver, such a waiver shall not affect the waiving party's rights with respect to any other or further breach.
8. INSURANCE. Both Parties to this Agreement shall maintain insurance coverage and/or self-insurance sufficient to meet their obligations hereunder and consistent with applicable law.
9. HEADINGS. The headings and subheadings in this Agreement are included for convenience only and shall not affect the form no part of this Agreement between the Parties.
10. AUTHORITY. The signatories affirm that they have the authority to bind their respective parties to this Agreement.

Charter Township of Union

Central Michigan University

Signature

Mark Stuhldreher

Full Name

Township Manager

Title

Date

Signature

David C. Weindorf, Ph.D., P.G.

Full Name

Vice President for Research and Innovation

Title

Date

REQUEST FOR TOWNSHIP BOARD ACTION

To: Mark Stuhldreher - Township Manager

DATE: August 15, 2023

FROM: Kim Smith – Public Services Director

DATE FOR BOARD CONSIDERATION: August 23, 2023

ACTION REQUESTED: The Township Board of Trustees is requested to authorize the trade-in of (2) two 2006 Ford F150 trucks in the amount of \$2,800 and the purchase of (3) three 2023 4 x 4 ½ ton crew cab four door trucks in the amount of \$144,309.18 from Kraphol Ford. The net amount of the transaction is \$141,509.18.

Current Action X Emergency _____

Funds Budgeted: If Yes x Account # 590-536-981.000, 591-536-981.000, 101-901-976.309 No _____ N/A _____

Finance Approval Sherrie Teall

BACKGROUND INFORMATION

The Charter Township of Union Public Services Department approved budgeted included the trade-in of (1) one 2006 Ford F-150 truck and the purchase of (1) one 2023 ½ ton 4 x 4 crew cab four door truck. In addition, the Planning Department approved budget included the trade-in of (1) one 2006 Ford F-150 truck and the purchase of (2) two 2023 4 x 4 ½ ton crew cab four door trucks.

Bid Specifications were prepared and advertised in July of 2023. We received (2) two sealed bids on August 8, 2023.

The bids we received are as follows:

Supplier/Brand	(3) 2023 ½ ton – Truck Purchase	(2) 2006 F-150 Trucks – Trade-in	Net Cost Trade-in & Truck Purchase
Kraphol Ford	\$144,309.18	\$2,800.00	\$141,509.18
Midland Ford	\$177,327.00	\$10,000.00	\$167,327.00

SCOPE OF SERVICES

The one-time the purchase of (3) three 2023 ½ ton 4 x 4 crew cab four door trucks and the trade-in of (2) two 2006 Ford F150 trucks in the amount of \$141,509.18.

JUSTIFICATION

The trucks will be used by township staff in the Public Services Department for operation and maintenance activities and in the Planning Departments for inspection and code enforcement activities.

PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this agreement (From Policy 1.0: Global End).

1. Community well-being and common good
2. Health
3. Safety

COSTS

FY2023 Budget Line Item	Department Budget	FY2023 Expense Budget Amount	Net Purchase Amount (budget less trade in value)
590-536-981.000 & 591-536-981.000	Water & Sewer Funds	\$60,000.00 (\$30K each fund)	\$ 47, 303.06
101-901-976.309	General Fund	\$96,000.00	\$ 94,206.12
Total Net Purchase			\$ 141,509.18

PROJECT TIME TABLE

Unknown until order is placed

RESOLUTION

Authorization is hereby given for the trade-in of (2) two 2006 Ford F150 trucks in the amount of \$2,800 and the purchase of (3) three 2023 4 x 4 ½ ton crew cab four door trucks in the amount of \$144,309.18 from Kraphol Ford.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Notice to Bidders

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-ton Crew Cab Four-Door Pickup Trucks

The Charter Township of Union is accepting sealed bids for the purchase of three (3) 2023 4 X 4 (4WD) (1/2 ton) Half-ton Crew Cab Four-Door Pickup Trucks.

Bids will be accepted until **August 8, 2023**, at, **10:00 am**, at which time they will be opened and read aloud at the Public Services Department office located at 5228 South Isabella Road, Mt. Pleasant, MI 48858.

To view and download complete specifications, visit the Charter Township of Union website at www.uniontownshipmi.com/utilities/rfp

Bids are solicited on a lump sum basis and no bid deposit or bond is required with this bid.

All bids are to be sealed and clearly marked "Bid for 3 - 2023 4 x 4 Half-Ton Crew Cab Pickup Trucks".

The Charter Township of Union reserves the right to accept or reject any and all bids and to select the bid considered most advantageous to the Charter Township of Union.



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Instructions to Bidders

1. Proposals

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents including manufacturer detailed bid sheet listing all equipment and options being proposed must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Services Director, Union Township Public Services Building, 5228 South Isabella Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, proposals shall be publicly opened and read aloud.

2. Basis of Proposals

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

3. Comparison of Bids

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

4. Time

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.

5. Indemnification

The Contractor/Vendor shall save and hold harmless the Charter Township of Union and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

6. Interpretation of Documents

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

7. Execution of Bid Proposal

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating

"By: Krapohl Ford."

8. Delivery

The successful Bidder shall deliver equipment and/or materials to the Charter Township of Union, within the time frame as specified within the bid to 5228 South Isabella Road Mt. Pleasant, MI 48858. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union, Michigan

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Specifications

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Services Director via email to ksmith@uniontownshipmi.com.

Model Year: 2023

Class: Four-wheel Drive (4WD) Half-Ton Crew Cab 4 – Door Pickup Truck (state type and model number with bid proposal)

Style: Crew Cab four-door Pickup Truck

Color: Red monotone clear coat (specify if alternative color (s) are proposed)

5.0L **Engine:** V8/~~6~~ liter (minimum) – with active fuel management, direct injection, and variable timing gas motor (state type of engine and specifics with bid proposal)

10 speed **Transmission:** ~~6-speed~~ automatic transmission with over drive, tow haul, and cruise control

GVWR: State GVWR weight with bid proposal

Cargo Area: Standard box length and standard box width (approximately 6'6" long)

Rear Wheels: Single rear wheel (SRW)

Rear Axle Ratio: Postreaction rear end – (state gear ratio with bid proposal)

Four Wheel Drive: Auto 4 x 4 hubs with electronic shift on the fly

Wheels and Tires: Wheels with all season 17" or 18" black wall on/off road tires with full spare (state wheels and tires type and size with bid proposal)



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Towing: trailer tow package with trailer tow mirrors, built in brake controller, extra heavy-duty battery and alternator, skid plates on transfer case and fuel tank, class v hitch for pintle or ball, tow hooks on front, and front mud flaps.

Interior: Steering wheel with tilt, WIFI enabled capability, full and complete gauges with all warnings – 40-20-40 split bench front seat or bucket with center drop down console with work station, and rear bench seat– center drop down console with work station, cloth seats and headliner, black/grey/dark interior preferred (state interior color with bid proposal), black vinyl floor covering.

Other Features/Options:

- Back up alarm
- HD Rear back up camera
- Step bars for cab
- Air conditioning
- Cruise control
- Full cab airbags
- Provisions for cab roof mounted lamp/beacon
- (2) 12- volt DC power points/110- volt AC Inverter
- Radio upgrade for "blue-tooth" ~~42"~~ 8" screen (for cell phones hands free communications)
- Heavy-duty maintenance free battery
- Outside heated power adjustable mirrors
- Power lock doors with remote key entry
- Power windows
- Outside temperature display
- Basic compass for navigation
- Daytime running lights
- Spray-on pickup box bed liner

N/A –

8" screen



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

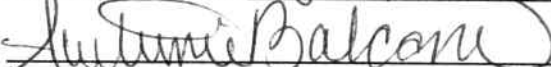
Respectfully Submitted,

COMPANY: Krapohl Ford DATE 8/3/23

ADDRESS: 1415 E. Pickard

CITY Mt. Pleasant STATE MI ZIP 48858

TELEPHONE 989-772-2991 FAX 989-772-6142

AUTHORIZED SIGNATURE: 

PRINT OR TYPE NAME & TITLE Autume Balcom - Commercial Sales
CONSULTANT

EMAIL abalcom@krapohl.com

Estimated Delivery Date/Time: Subject to factory availability



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Trade-in Information

Trade-in – 2006 Ford F-150 VIN # 1FTRF14WX6NB66810

4.6L - V8

Approximately 150,000 miles

Trade-in 2006 Ford F-150 VIN# 1FTRF14W46NB62509

Approximately 100,516 miles

Notice to Bidders: This vehicle transmission needs replaced

Trade in vehicles can be viewed by calling 989-772-4600 ext. 224 or 223 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment or via email at ksmith@uniontownshipmi.com.

No bidder may withdraw their bid within 90 days after the actual date of bid opening.

This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.

See exceptions

8/3/23

Specification Verification (name and title)

Date

Charter Township of Union Sourcewell Account Number:102232



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union, Michigan

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Proposal

TO: Office of the Public Services Director
Charter Township of Union
5228 South Isabella Road
Mt. Pleasant, MI 48858

BID DATE: August 8, 2023
TIME: 10:00 a.m.

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

This is a firm bid and not subject to withdrawal or change for a period of ninety (90) days.

<u>QTY</u>	<u>BID ITEM</u>	<u>TOTAL</u>
3	2023 4 X 4 Half-ton Four-door Crew Cab Pickup Trucks	
	Per bid specifications	1 each \$ <u>48,103.06</u>
		TOTAL (3)\$ <u>144,309.18</u> (Figures)

One-hundred, forty-four thousand, three-hundred and nine
(Written) dollars and eighteen /100 Dollars.

<u>BID ITEM</u>	<u>TOTAL</u>
-----------------	--------------

Trade-in - 2006 Ford F150
per bid specifications VIN# 1FTRF14WX6NB66810

1 Each \$ 2,000.00

TOTAL \$ 2,000.00
(figures)

Two-thousand dollars
(Written) _____ and zero /100 Dollars.

Charter Township of Union

Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

BID ITEM

TOTAL

Trade in - 2006 Ford F150

per bid specifications VIN# 1FTRF14W46NB62509

1 Each

\$ 800.00

TOTAL \$ 800.00
(figures)

Eight-hundred dollars
(Written)

_____ and zero /100 Dollars.

BID ITEM

TOTAL

Total (Purchase of 3 - 2023 4 X 4 Half-Ton Crew Cab Four Door Pickup Truck minus trade-in of 2 - 2006 Ford F-150.

TOTAL
\$ 141,509.18 ✓
(figures)

One-hundred & forty-one thousand, five-hundred
(Written)

and nine dollars and eighteen /100 Dollars.



Prepared by: STANLEY MILLER

07/26/2023

Krapohl Ford | 1415 E. Pickard Mount Pleasant Michigan | 488581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W1E	Base Vehicle Price (W1E)	\$48,225.00
Packages		
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 5.0L V8 <i>Includes auto start-stop technology and flex-fuel capability.</i> - Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i> - 3.31 Axle Ratio - GVWR: 7,150 lbs Payload Package - Tires: 265/70R17 BSW A/T - Wheels: 17" Silver Steel - Cloth 40/20/40 Front Seat <i>Includes 2-way manual driver/passenger adjustment and armrest.</i> - Radio: AM/FM Stereo w/6 Speakers <i>Includes auxiliary audio input jack.</i> - SYNC 4 ^{8"} <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.</i>	-\$750.00
Powertrain		
995	Engine: 5.0L V8 ✓ <i>Includes auto start-stop technology and flex-fuel capability.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic ✓ <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i>	Included
X27	3.31 Axle Ratio ✓	Included
STDGV	GVWR: 7,150 lbs Payload Package ✓	Included
Wheels & Tires		
STDTR	Tires: 265/70R17 BSW A/T ✓	Included
64C	Wheels: 17" Silver Steel ✓	Included
Seats & Seat Trim		
C	Cloth 40/20/40 Front Seat ✓ <i>Includes 2-way manual driver/passenger adjustment and armrest.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STANLEY MILLER

07/26/2023

Krapohl Ford | 1415 E. Pickard Mount Pleasant Michigan | 488581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

As Configured Vehicle (cont'd)

Code	Description	MSRP
Other Options		
157WB	157" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes auxiliary audio input jack</i> <i>Includes:</i> - SYNC 4 ✓ <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, and digital owners manual.</i>	Included
53B	Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (99B) and 5.0L V8 engine (935). 7-4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (includes BLIS w/trailer tow coverage where BLIS is available).</i>	Included
43A	Ford Co-Pilot360 2.0 <i>Includes:</i> - Pre-Collision Assist w/Automatic Emergency Braking <i>Includes pedestrian detection, forward collision warning and dynamic brake support.</i> - BLIS w/Cross-Traffic Alert - Lane-Keeping System <i>Includes lane-keeping alert, lane-keeping aid and driver alert.</i> - Rear View Camera - Auto High Beam - Reverse Sensing System - Reverse Brake Assist - Post-Collision Braking	\$655.00 ✓
53A	Trailer Tow Package <i>Towing capability up to TBD lbs. Includes tailgate LED.</i> <i>Includes:</i> - Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (99B) and 5.0L V8 engine (935). 7-4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (includes BLIS w/trailer tow coverage where BLIS is available).</i> - Integrated Trailer Brake Controller	\$1,325.00 ✓
413	Skid Plates <i>Includes fuel tank, transfer case and front differential.</i>	\$160.00 ✓
50M	Interior Work Surface	\$195.00 ✓
18B	Black Platform Running Boards	\$250.00 ✓
67T	Integrated Trailer Brake Controller	Included
59S	LED Sideview Mirror Spotlights <i>Includes high-intensity LED security approach lamps.</i>	\$175.00 ✓

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STANLEY MILLER
07/26/2023

Krapohl Ford | 1415 E. Pickard Mount Pleasant Michigan | 488581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

As Configured Vehicle (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
54Y	Manual-Folding Heated Pwr Glass Trailer Tow Mirror <i>Manually telescoping. Includes turn signal and black skull caps.</i>	\$395.00
924	Rear Window Fixed Privacy Glass w/Defroster	\$320.00
57Q	Rear Window Defroster	N/C
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates, optional to all others.</i>	N/C
96W	Tough Bed Spray-In Bedliner ✓ Ford accessory.	\$595.00

Fleet Options

85H	Back-Up Alarm System Requires valid FIN code. ✓	\$145.00
942	Daytime Running Lamps Requires valid FIN code. ✓ <i>Non-controllable.</i>	\$45.00
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 50,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. This extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C

Emissions

425	50 State Emissions	STD
-----	--------------------	-----

Exterior Color

PQ_02	Race Red	N/C
-------	----------	-----

Interior Color

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

As Configured Vehicle (cont'd)

Code	Description	MSRP
CS_01	Black w/Medium Dark Slate w/Cloth 40/20/40 Front Seat	N/C
SUBTOTAL		\$51,735.00
Destination Charge		\$1,995.00
TOTAL		\$53,730.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STANLEY MILLER
07/26/2023

Krapohl Ford | 1415 E. Pickard Mount Pleasant Michigan | 483581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

Major Equipment

(Based on selected options, shown at right)
10-speed automatic

- * Running boards ✓
- * Class IV tow rating ✓
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Battery rating: 610CCA
- * Battery run down protection
- * Driver selectable drivetrain mode
- * 8 inch primary LCD display
- * Bluetooth wireless audio streaming
- * Seek scan
- * Auxiliary input jack
- * Internet radio capability
- * Wheelbase: 157.0"
- * Tire/wheel capacity rear: 4,498 lbs.
- * Spring rating front: 3,850 lbs.
- * Trip computer
- * Power door mirrors
- * Manual folding door mirrors
- * Deep tinted windows

Exterior: Race Red

Interior: Black w/Medium Dark Slate w/Cloth
40/20/40 Front Seat

- * 17 x 7.5-inch front and rear silver steel wheels
- * P265/70RS17 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 200A
- * All-speed ABS and driveline traction control
- * Lead acid battery
- * Auto stop-start engine
- * Fuel tank capacity: 25.99 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * Radio data system (RDS)
- * SYNC 4 external memory control
- * Vehicle body length: 243.5"
- * Axle capacity rear: 4,800 lbs.
- * Axle capacity front: 4,800 lbs.
- * Standard ride suspension
- * Rear window defroster
- * Heated driver and passenger side door mirrors
- * Daytime running lights
- * Variable intermittent front windshield wipers

As Configured Vehicle

STANDARD VEHICLE PRICE	\$48,225.00
Equipment Group 101A Standard	-\$750.00
Engine: 5.0L V8	Included
Transmission: Electronic 10-Speed Automatic	Included
3.31 Axle Ratio	Included
GVWR: 7,150 lbs Payload Package	Included
Tires: 265/70R17 BSW A/T	Included
Wheels: 17" Silver Steel	Included
Cloth 40/20/40 Front Seat	Included
157" Wheelbase	STD
Radio: AM/FM Stereo w/6 Speakers	Included
Monotone Paint Application	STD
Fleet Customer Powertrain Limited Warranty	N/C
50 State Emissions	STD
SYNC 4	Included
Race Red	N/C
Black w/Medium Dark Slate w/Cloth 40/20/40 Front Seat	N/C
Trailer Tow Package	\$1,325.00
Class IV Trailer Hitch Receiver	Included



Prepared by: STANLEY MILLER

07/26/2023

Krapohl Ford | 1415 E Pickard Mount Pleasant Michigan | 488581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

Major Equipment

- * AdvanceTrac with Curve Control electronic stability control system with anti-roll
- * Driver front impact airbag
- * Passenger front impact airbag
- * Airbag occupancy sensor
- * SecuriLock immobilizer
- * Rear under seat climate control ducts
- * 60-40 folding rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * Split-bench front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Cloth front seat upholstery
- * 4-wheel disc brakes
- * Electronic parking brake
- * Hill Start Assist
- * Manual rear child safety door locks
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * 6 airbags
- * Manual climate control
- * Fixed rear seats
- * Split-bench rear seat
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * 40-20-40 split-bench front seat
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Front seat center armrest
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Cloth front seatback upholstery
- * 4-wheel antilock (ABS) brakes
- * Brake assist system

As Configured Vehicle

- Integrated Trailer Brake Controller Included
- Interior Work Surface \$195.00
- Black Platform Running Boards \$250.00
- Skid Plates \$160.00
- Back-Up Alarm System \$145.00
- Daytime Running Lamps \$45.00
- Tough Bed Spray-In Bedliner \$595.00
- Manual-Folding Heated Pwr Glass Trailer Tow Mirror \$395.00
- LED Sideview Mirror Spotlights \$175.00
- Rear Window Fixed Privacy Glass w/Defroster \$320.00
- Rear Window Defroster N/C
- Ford Co-Pilot360 2.0 \$655.00
- Pre-Collision Assist w/Automatic Emergency Braking Included
- BLIS w/Cross-Traffic Alert Included
- Lane-Keeping System Included
- Rear View Camera Included
- Auto High Beam Included
- Reverse Sensing System Included
- Reverse Brake Assist Included





Prepared by: STANLEY MILLER

07/26/2023

Krapohl Ford | 1415 E Pickard Mount Pleasant Michigan | 488581999

2023 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1E)

Fuel Economy		As Configured Vehicle		MSRP
	City		Post-Collision Braking	Included
	17 mpg		Front License Plate Bracket	N/C
		SUBTOTAL		\$51,735.00
		Destination Charge		\$1,995.00
		TOTAL		\$53,730.00



2023 F-150

Availability by Model

This section of eSourceBook indicates standard and available equipment for F-150, starting with key standard features by model and Equipment Group content shown on this page. F-150 is available in eight models for 2023.

- XL
- XLT
- LARIAT
- King Ranch®
- Platinum
- Limited
- Tremor
- Raptor

FEATURE AVAILABILITY

Click on the links below to see the complete listing of standard and available features in chart form, as well as color and trim and wheel selections for F-150.

- **Performance and Capability**
- **Exterior**
- **Interior**
- **Technology**
- **Safety and Security**
- **Equipment Groups**
- **Accessories**
- **Color and Trim Availability**
 - XL and XLT
 - LARIAT, King Ranch, Platinum, and Limited
 - Tremor and Raptor
 - Two-tone
- **Wheels**

XL (301A)	XLT (301A)	LARIAT (501A)
	All XL 101A content, plus:	All XLT 301A content, plus:
Key Standard Performance and Capability Features		
<ul style="list-style-type: none"> • 4x4 electronic shift-on-the-fly (ESOF) with neutral towing capability (4x4 only) • 10-speed automatic transmission with Selectable Drive Modes (NA with 3.5L PowerBoost Full Hybrid V6 engine) Active Grille Shutters <ul style="list-style-type: none"> ▪ Upper shutters with 3.3L V6 and 5.0L V8 		<ul style="list-style-type: none"> • 4x4 2-speed automatic 4WD with neutral towing capability (4x4 only) • Alternator — 240-amp • Battery — 80-AH (800 CCA) • Class IV trailer hitch Engine

- Upper and lower shutters with all EcoBoost and 3.5L PowerBoost Full Hybrid V6 engines
- Alternator — 200-amp
- Battery — 70-AH (610 CCA)
- Brakes
 - 4-wheel disc with ABS
 - Electric parking brake
- Engine
 - 2.7L EcoBoost V6 (std. on 4x2 with 157.2" or 164.1" WB)
 - 3.3L PFDI V6 (std. on 4x2/4x4; NA with 157.2" or 164.1" WB)
 - 5.0L PFDI V8 (std. on 4x4 with 157.2" or 164.1" WB)
 - Auto Start-Stop Technology
 - Fail-safe cooling
- Exhaust system — single
- Frame — fully boxed, high-strength steel
- Fuel tank
 - 23-gal. standard range (Regular Cab and SuperCab)
 - 26-gal. standard range (SuperCrew)
- Jack
- Selectable Drive Modes
 - 6 modes (4x2)
 - 7 modes (4x4)
- Spare tire carrier — rear, under frame
- Spare tire/wheel lock
- Steering — power, rack-and-pinion
- Suspension
 - Front, independent with coil springs, heavy-duty gas shock absorbers and stabilizer bar
 - Rear, solid-axle with two-stage variable-rate leaf springs and heavy-duty gas-charged outboard mounted shock absorbers
- Tires
 - 245/70R17 all-season (4x2)
 - 265/70R17 all-terrain (4x4)
- Trailer towing — 4-pin wiring and ball mounting provisions in rear bumper

- 2.7L EcoBoost V6 (std. on 4x2/4x4 with 145.4" WB; std. on 4x2 with 157.2" or 164.1" WB)
- 5.0L PFDI V8 (std. on 4x4 with 157.2" or 164.1" WB)
- Smart Trailer Tow Connector
- Tires
 - 265/60R18 all-season (4x2)
 - 275/65R18 all-terrain (4x4)

Key Standard Exterior Features

- Active Air Dam
- Badging, fender — "F-150"
- Bumper and fascia, front — black
- Bumper, rear — black
- Cargo lamp — integrated with center high-mounted stop lamp (CHMSL)
- Door and tailgate handles — black with black bezels
- Doors, rear — 170-degree opening (SuperCab only)
- Easy Fuel capless fuel filler
- Grille — black 2-bar style with black accents
- Grille surround — black

- Badging, fender — "XL"
- Bumper, front — chrome with body-color fascia
- Bumper, rear — chrome
- Fog lamps — halogen with chrome bezels
- Grille — black two-bar style with black accents
- Grille surround — chrome
- Headlamp bezel — black
- Mirrors — dual manual-folding/power glass with heat
- Tailgate lock — power
- Wheels — 17" silver-painted aluminum

- Badging, fender — "LARIAT"
- Exhaust tip — chrome, single
- Fog lamps — LED with LED cornering lamps
- Grille — chrome 2-bar with one minor bar style and silver accents
- Grille surround — chrome
- Handles, door and tailgate — chrome with body-color bezel
- Mirror caps — body-color
- Mirrors — dual power-folding/power glass with heat, turn signal indicators, memory, auto-dimming driver-side feature, LED security approach lamps
- Remote Start System

- Headlamp bezel — black
- Mirror caps — black
- Mirrors — dual manual-folding/manual glass with heat
- Pickup box tie-down hooks — four
- Stone cuffs — front/rear
- Tailgate lift assist
- Tailgate lock — power
- Tailgate — removable, with key lock
- Tow hooks — two front (4x4)
- Wheels — 17" silver-painted steel
- Windshield wipers — intermittent

- Remote tailgate release
- SecuriCode keyless entry keypad (driver-side)
- Side-mirror spotlights — LED
- Step bars, angular — bright polished
- Tailgate lamp — LED
- Tow hooks, front — two, chrome (4x4)
- Wheels — 18" chrome-like PVD

Key Standard Interior Features

- 12-volt powerpoint
- Audio — AM/FM stereo
 - 4 speakers (Regular Cab)
 - 6 speakers (SuperCab, SuperCrew)
 - Auxiliary audio input jack
- Climate control — single-zone manual
- Climate control registers — black vanes with chrome knob
- Cruise control — steering wheel-mounted
- Dome lamp
- Door locks — power with flip key and integrated key transmitter keyless entry (incl. autolock)
- Fade-to-off interior lighting
- Floor covering — black vinyl
- Gauges and meters — fuel gauge, voltmeter, oil pressure, engine coolant temperature, transmission temperature, speedometer, tachometer, odometer and outside temperature
- Grab handles
 - Front: A-pillar, driver- and passenger-side
 - Rear: B-pillar (SuperCrew)
- Horn — dual note
- Illuminated entry
- Instrumentation
 - 4.2" instrument cluster productivity screen
 - 8" LCD color center-stack screen
 - Compass
- Mirror — day/night rearview
- Scuff plates, door sill — driver/front-passenger
- Seating — cloth
 - Armrest
 - Driver 2-way manual
 - Front 40/20/40 split-bench
 - Front-passenger 2-way manual
 - Rear 60/40 split flip-up (SuperCab)
 - Rear 60/40 split flip-up with elongated cushion (SuperCrew)
- Steering column — manual tilt/telescoping
- Steering wheel — black urethane

- Climate control registers — chrome rings with Obsidian vanes
- Delayed accessory power
- Door trim — soft armrest, grab handle and front map pockets
- Floor covering — color-coordinated carpet with carpeted floor mats
- Scuff plates, door sill — molded-in-color
- Seating
 - Armrest with storage
 - Driver/front-passenger manual lumbar
 - Locking storage under 20% front seat
- Visors — driver/front-passenger with covered mirror
- Window, rear — fixed-glass, privacy tint and defroster

- 110-volt/400-watt AC power outlets — three
- Ambient Lighting — Ice Blue
- Audio — B&O Sound System by Bang & Olufsen with 8 speakers, including subwoofer and HD Radio
- Climate control — dual-zone electronic automatic temperature control
- Instrumentation
 - 12" instrument cluster productivity screen
 - 12" center-stack touchscreen
- Intelligent Access with push-button start
- Pedals — power-adjustable with memory
- Seating — leather-trimmed 40/console/40
 - Driver 10-way power with memory
 - Driver/front passenger power lumbar
 - Front-passenger multi-adjustable power
 - Heated/ventilated front
 - Rear armrest with cupholders
 - Rear under-seat storage (removed when Pro Power Onboard 2.0 kW is ordered)
- SiriusXM with 360L
- Steering wheel — leather-wrapped, heated
- Universal garage door opener
- Visors — driver/front-passenger illuminated
- Window, rear — power-sliding with privacy tint and defroster

- Visors — front with mirror
- Window, rear — fixed-glass, solar-tint
- Windows — power front and rear with one touch-up/-down driver/front-passenger

Key Standard Technology

- Auto Hold
- Ford Co-Pilot360 Technology
 - Autolamp — auto on/off headlamps
 - Auto High Beams
 - Lane-Keeping System with Lane-Keeping Aid, Lane-Keeping Alert and Driver Alert System
 - Post-Collision Braking
 - Pre-Collision Assist with Automatic Emergency Braking (AEB), Pedestrian Detection and Forward Collision Warning with Dynamic Brake Support
 - Rear Parking Sensors
 - Rear View Camera with dynamic hitch assist
- FordPass Connect 4G LTE modem with Wi-Fi capability
- Hill start assist
- SYNC 4
 - 911 Assist
 - AppLink with App Catalog
 - Apple CarPlay[®] and Android Auto[™] compatibility
 - Cloud connected
 - Digital Owner's Manual
 - Media hub with two smart-charging USB ports
 - Wireless phone connection

Ford Co-Pilot360 2.0

- Auto High Beams (std. on XL)
- BLIS (Blind Spot Information System) with Cross-Traffic Alert
- Lane-Keeping System with Lane-Keeping Aid, Lane-Keeping Alert and Driver Alert System (std. on XL)
- Post-Collision Braking (std. on XL)
- Pre-Collision Assist with Automatic Emergency Braking (AEB), Pedestrian Detection and Forward Collision Warning with Dynamic Brake Support (std. on XL)
- Rear View Camera with dynamic hitch assist (std. on XL)
- Reverse Brake Assist

- BLIS (Blind Spot Information System) with Cross-Traffic Alert and Trailer Coverage
- SYNC 4 with Enhanced Voice Recognition
 - 12" center-stack touchscreen
 - Connected Navigation (90-day trial)
 - Conversational Voice Command Recognition
 - Information On Demand panel

Key Standard Safety and Security Features

- AdvanceTrac with RSC (Roll Stability Control)
- Airbags — dual-stage front, front-seat side, Safety Canopy System
- Center high-mounted stop lamp (CHMSL) — incandescent
- Curve Control
- Daytime running lamps (on/off cluster-controllable)
- Headlamps — halogen
- Individual Tire Pressure Monitoring System (TPMS)
- MyKey
- Perimeter alarm
- Personal Safety System
- Pre-Collision Assist with Automatic Emergency Braking, Pedestrian Detection and Forward Collision Warning with Dynamic Brake Support (incl. in Ford Co-Pilot360)
- Rear View Camera with dynamic hitch assist (incl. in Ford Co-Pilot360)
- Safety belts — 3-point, all positions

- Advanced Security Pack
- Headlamps — LED reflector
- Mirror — auto-dimming rearview

- SecuriLock Passive Anti-Theft System
- SOS Post-Crash Alert System
- Taillamps — incandescent
- Trailer sway control

Equipment Group Content

High (302A) Adds:

- Ford Co-Pilot360 2.0
 - Auto High Beams
 - BLIS (Blind Spot Information System) with Cross-Traffic Alert
 - Lane-Keeping System with Lane-Keeping Aid, Lane-Keeping Alert and Driver Alert System
 - Post-Collision Braking
 - Pre-Collision Assist with Automatic Emergency Braking (AEB), Pedestrian Detection and Forward Collision Warning with Dynamic Brake Support
 - Rear Parking Sensors
 - Rear View Camera with dynamic hitch assist
 - Reverse Brake Assist
- Removes illuminated entry and heated sideview mirrors
- Seating
 - Cloth 40/console/40 seats (flow-through console with steering column-mounted shift)
- SYNC 4 with Enhanced Voice Recognition (Incl. SiriusXM with 360L)
 - 8" LCD capacitive touchscreen with swipe capability
 - 911 Assist
 - Apple CarPlay and Android Auto compatibility
 - AppLink with App Catalog
 - Digital Owner's Manual
 - Cloud connected
 - Connected Navigation
 - Conversational Voice Command Recognition
 - Wireless Phone Connection
- Window, rear — fixed-glass, privacy tint and defroster

Mid (301A) Adds:

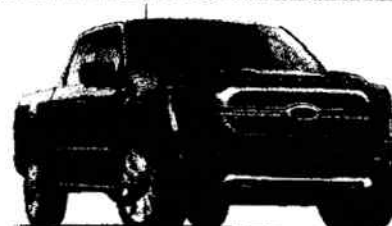
- 8" productivity screen in instrument cluster
- Audio system speakers
 - Regular Cab — five
 - SuperCab and SuperCrew — seven
- Class IV trailer hitch
- Driver 8-way power seat with power lumbar (passenger manual lumbar)
- Dual-zone electronic automatic temperature control
- Mirror — auto-dimming rearview
- Rear under-seat storage (NA on Regular Cab; removed when Pro Power Onboard 2.0 kW is ordered)
- SecuriCode keyless entry keypad (driver-side)
- Steering wheel — wrapped
- SYNC 4 with Enhanced Voice Recognition
 - 8" center-stack touchscreen
 - Connected Navigation (90-day trial)
 - Information on Demand panel

High (302A) Adds:

- 12" center-stack touchscreen
- 110-volt/400-watt AC power outlets — three
- Driver 10-way power seat, multi-adjustable power front-passenger seat and driver/front-passenger seat power lumbar
- Fog lamps — LED with LED cornering lamps
- Headlamps — LED reflector
- Heated front seats
- High-intensity LED security approach lamps
- Intelligent Access with push-button start (incl. approach detection)
- LED sideview mirror security approach lamps and spotlights
- Remote Start System
- Remote tailgate release
- XLT Chrome Appearance Package (removed if XLT Sport Appearance Package [862] is selected)

High (502A) Adds:

- 20" chrome-like B&B wheels
- Ford Co-Pilot360 Assist 2.0
 - Connected Built-In Navigation (3-year service period)
 - Evasive Steering Assist
 - Intelligent Adaptive Cruise Control with Stop-and-Go, Lane Centering and Speed Sign Recognition
 - Intersection Assist
- Headlamps — LED projector with dynamic bending
- Heated rear seats
- Power tilt/telescoping steering column with memory
- Taillamps — LED
- Windshield wipers — rain-sensing
- Wireless charging pad



Midland Ford

Charter Township of Union
Department of Public Services
Mt. Pleasant, MI 48858
Attn: Kim Smith

July 31, 2023

Dear Kim,

Enclosed, please find the bid for 3 2023 4x4 (4wd) (1/2 ton) Half Ton Crew Cab Four Door Pick Up Trucks.

We built the trucks based on your specifications, but the following items are not available for the 2023 model year;

Heavy duty battery and alternator. Not available on F-150 half ton trucks. ✓

Rear seat center drop down console. Not available on F-150 half ton trucks. ✓

Did not ask for this

Black vinyl floor. Not available on XLT trim level. We did add all weather tray style mats that can be removed for cleaning. ✓

Provision for cab mounted lamp/beacon. Not available on F-150 half ton trucks. ✓

Heated mirrors. Not available on F-150 half ton trucks. ✓

Some items may be available from an after-market source. ✓

I will accompany the trucks at the time of delivery to provide training to all individuals.

If you have any questions or concerns, please feel free to contact me at any time.

Best Regards,
Janice M. (Jan) Cousineau
New & Pre-Owned Sales & Leasing
Midland Ford Lincoln
500 Joe Mann Blvd.
Midland, MI 48641
Show Room 989-698-4206
Cell 989-859-9245 (Texting Is Welcome)
E-Mail Jan.midlandford@gmail.com



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Instructions to Bidders

1. Proposals

Proposals must be made upon the forms provided, therefore, with the Bid amount both written and shown in figures, and all other data required submitted.

The Proposal, with all Proposal Documents including manufacturer detailed bid sheet listing all equipment and options being proposed must be enclosed in a sealed envelope marked as specified in the Notice to Bidders for such Bid and clearly indicating the name and address of the Bidder and must be received by the Public Services Director, Union Township Public Services Building, 5228 South Isabella Road, Mt. Pleasant Michigan 48858, no later than the time and date specified in the Notice to Bidders. At such specified time, proposals shall be publicly opened and read aloud.

2. Basis of Proposals

Proposals are solicited on the basis of unit price(s) and/or lump sum(s), as specified on the Proposal form.

The Charter Township of Union, (also referred to as "Owner"), reserves the right to accept any Bid, to reject any or all Bids, and to waive any irregularities in the Bids, and to select the Bid considered most advantageous to the Township.

3. Comparison of Bids

In comparing Bids, consideration shall be given to the time proposed for completion of the Contract, qualifications of Bidder, delivery time, price differentials, alternate Proposals for the alternate items listed in the Proposal (if applicable), and any other pertinent factors.

The Owner reserves the right to make an award to the Bidder whose Proposal is deemed to be in the best interest of the Owner.

4. Time

Time is of the essence in the performance of the Contract, and each Bidder, by submitting a Proposal, certifies his/her acceptance of the time allowed by the Contract for the delivery of the equipment.



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

5. Indemnification

The Contractor/Vendor shall save and hold harmless the Charter Township of Union and its employees from and against all claims, damages, losses, or expenses, including attorney's fees, arising out of or resulting from the performance of the work; provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent or willful act of omission of the Contractor, subcontractor, employee, or anyone under their direction. The Contractor shall at his/her own expense, defend any and all such actions and shall pay all attorney's fees, costs, and expenses pertaining thereto.

6. Interpretation of Documents

If any Bidder is in doubt as to the true meaning of any part of the Plans, Specifications or any Contract Document, he/she may submit to the Owner a written request for an interpretation thereof. Any interpretation made in response to such query shall be made only by Addendum, duly issued, and a copy of such Addendum shall be posted on our website no later than five days prior to bid due date. The Owner shall not be responsible for any other explanation or interpretation of the Contract Documents.

7. Execution of Bid Proposal

A Bid Proposal must be signed by the individual making it and who is duly authorized by the vendor to submit such proposal/bid on their behalf.

A Bid Proposal, which is signed by a partnership, shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid, a Power of Attorney evidencing authority to sign the Bid Proposal in the name of the partnership and such Power of Attorney shall be signed by all partners of the partnership.

A Bid Proposal, which is signed for a corporation should have the correct corporate name thereof and the signature of the President, or other authorized officer(s)/individual of the corporation, manually written below the corporate name and on the line indicating

"By: _____."

8. Delivery

The successful Bidder shall deliver equipment and/or materials to the Charter Township of Union, within the time frame as specified within the bid to 5228 South Isabella Road Mt. Pleasant, MI 48858. The proposal amount should include delivery F.O.B to Mt. Pleasant. All equipment, literature, manuals, warranty papers, and any other items listed in the specifications of the equipment or materials, must be delivered before payment in accordance with this contract.



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Trade-in Information

Trade-in – 2006 Ford F-150 VIN # 1FTRF14WX6NB66810

4.6L - V8

Approximately 150,000 miles

Trade-in 2006 Ford F-150 VIN# 1FTRF14W46NB62509

Approximately 100,516 miles

Notice to Bidders: This vehicle transmission needs replaced

Trade in vehicles can be viewed by calling 989-772-4600 ext. 224 or 223 Monday – Friday 8:30 a.m. – 4:00 p.m. to set up an appointment or via email at ksmith@uniontownshipmi.com.

No bidder may withdraw their bid within 90 days after the actual date of bid opening.

This section must be completed and returned with the bid proposal to verify that the unit proposed meets or exceeds the specifications listed above.

Specification Verification (name and title)

Date

WES PRUDEN

7/31/23

Charter Township of Union Sourcewell Account Number:102232



Preview Order J726 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 07/31/2023 12:55:39 Receipt: 7/26/2023

Dealership Name: Midland Ford

Sales Code : F48537

Dealer Rep. Wesley Pruden

Type Retail

Vehicle Line F-150

Order Code J726

Customer Name X XXXXX

Priority Code 19

Model Year 2023

Price Level 365

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 157	✓ \$53045	JOB #2 ORDER	\$0
157 INCH WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
RACE RED	✓ \$0	BRIGHT POLISHED STEP BARS	\$0
CLOTH 40/20/40	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	LINER-TRAY STYLE-NO CARPET MAT	\$0
EQUIPMENT GROUP 302A	\$5955	ONBOARD 400W OUTLET	\$0
XLT SERIES	\$0	INTERIOR WORK SURFACE	\$195
.ELECTRONIC AUTO TEMP CONTROL	\$0	TRAILER TOW PACKAGE	\$1325
.SYNC 4 W/ENHANCED VOICE RECOGN	\$0	INTEGRATED TRAILER BRAKE CONT	\$0
.LED SIDE-MIRROR SPOTLIGHTS	\$0	MIRROR MAN TEL/FLD W/PWR GLASS	\$275
.REMOTE START SYSTEM	\$0	FX4 OFF-ROAD PACKAGE	\$1095
.XLT CHROME APPEARANCE PACKAGE	\$0	SKID PLATES	\$0
.18" CHROME-LIKE PVD WHEELS	\$0	SIRIUS XM W/ 360L	\$0
5.0L V8 ENGINE	✓ \$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	FLEX FUEL VEHICLE	\$0
275/65R18 BSW ALL-TERRAIN TIRE	\$0	FUEL CHARGE	\$0
3.73 ELECTRONIC LOCK RR AXLE	\$570	PRICED DORA	\$0
7150# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$1995

PLUS FRONT MUD FLAPS ON ALL 3 TRUCKS

TOTAL BASE AND OPTIONS

MSRP

\$65050

XLT HIGH CHRM OR SPRT

\$-2000

TOTAL

\$63050

Customer Name:

Customer Email:

Customer Address:

Customer Phone:



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union, Michigan

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Proposal

TO: Office of the Public Services Director
Charter Township of Union
5228 South Isabella Road
Mt. Pleasant, MI 48858

BID DATE: August 8, 2023
TIME: 10:00 a.m.

In accordance with the specifications and other bid requirements heretofore provided, the undersigned agrees to provide the below listed bid items at the price(s) set forth below.

This is a firm bid and not subject to withdrawal or change for a period of ninety (90) days.

<u>QTY</u>	<u>BID ITEM</u>	<u>TOTAL</u>
3	2023 4 X 4 Half-ton Four-door Crew Cab Pickup Trucks	
	Per bid specifications	1 each \$ <u>59,109.00</u>
		TOTAL (3) \$ <u>177,327.00</u> (Figures)

ONE HUNDRED SEVENTY SEVEN THOUSAND THREE HUNDRED
(Written)
TWENTY SEVEN DOLLARS and 00 /100 Dollars.

<u>BID ITEM</u>	<u>TOTAL</u>
-----------------	--------------

Trade-in – 2006 Ford F150
per bid specifications VIN# 1FTRF14WX6NB66810

1 Each \$ 2,500.00 TRADE VALUE
2,500.00 Rebate
TOTAL \$ 5,000.00
(figures)

FIVE THOUSAND DOLLARS
(Written)
_____ and 00 /100 Dollars.

Charter Township of Union

Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

BID ITEM TOTAL

Trade in – 2006 Ford F150

per bid specifications VIN# 1FTRF14W46NB62509

1 Each

\$ 2,500.00

+ 2,500.00 Rebate

TOTAL \$ 5,000.00
(figures)

FIVE THOUSAND DOLLARS

(Written)

_____ and _____ 00 /100 Dollars.

BID ITEM TOTAL

Total (Purchase of 3 - 2023 4 X 4 Half-Ton Crew Cab Four Door Pickup Truck minus trade-in of 2 - 2006 Ford F-150.

TOTAL
\$ 167,327.00 ✓
(figures)

ONE HUNDRED SIXTY SEVEN THOUSAND THREE HUNDRED
(Written)

TWENTY SEVEN DOLLARS and _____ 00 /100 Dollars.



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Respectfully Submitted,

COMPANY: MIDLAND FORD LINCOLN DATE JULY 31, 2023

ADDRESS: 500 JOE MANN BLVD.

CITY MIDLAND STATE MI ZIP 48641

TELEPHONE 989-631-0040 FAX 989-631-7933

AUTHORIZED SIGNATURE [Signature]

PRINT OR TYPE NAME & TITLE WES PRUDEN GSM

EMAIL wprudenford@gmail.com

Estimated Delivery Date/Time: TBD (BASED ON ORDER DATE)



Department of Public Services
5228 South Isabella Road
Mt. Pleasant, MI 48858
Phone (989) 772 4600 ext. 224
E Mail ksmith@uniontownshipmi.com

Charter Township of Union, Michigan

Purchase of (3) Three - 2023 4 X 4 (4WD) (1/2 ton) Half-Ton Crew Cab Four-Door Pickup Trucks

Specifications

Bidders are required to complete the certification at the end of this section of the bid by signing in the provided space. This section verifies that the unit complies with the listed specifications. Explanations for non-compliance must be provided on a separate sheet. Failure to do so will deem the proposal incomplete and will not be considered. Written questions regarding these specifications may be directed to Kim Smith, Public Services Director via email to ksmith@uniontownshipmi.com.

Model Year: 2023

Class: Four-wheel Drive (4WD) Half-Ton Crew Cab 4 – Door Pickup Truck (state type and model number with bid proposal)

Style: Crew Cab four-door Pickup Truck

Color: Red monotone clear coat (specify if alternative color (s) are proposed)

Engine: V8/ 6 liter (minimum) – with active fuel management, direct injection, and variable timing gas motor (state type of engine and specifics with bid proposal)

Transmission: 6 speed automatic transmission with over drive, tow haul, and cruise control

GVWR: State GVWR weight with bid proposal

Cargo Area: Standard box length and standard box width (approximately 6'6" long)

Rear Wheels: Single rear wheel (SRW)

Rear Axle Ratio: Postreaction rear end – (state gear ratio with bid proposal)

Four Wheel Drive: Auto 4 x 4 hubs with electronic shift on the fly

Wheels and Tires: Wheels with all season 17" or 18" black wall on/off road tires with full spare (state wheels and tires type and size with bid proposal)

Standard Equipment On 2023 Ford F-150 XLT 302A

Exterior

Daytime Running Lamps
Easy Fuel Capless Filler
Fog Lamps
Fully Boxed Steel Frame
Headlamps-Auto High Beam
Headlamps-Auto Lamp (On/Off)
Pickup Box Tie Down Hooks
Power Tailgate Lock
Rear Privacy Glass
Trailer Sway Control
Wipers-Intermittent

Functional

Auto Hold
Bliss W/Cross Traffic Alert
Dynamic Hitch Assist
Ford Pass Connect
4g Hotspot Telematics Modem
Lane Keeping System
My Key
Post-Collision Braking
Pre-Collision Assist W/AEB
Reverse Brake Assist
Reverse Sensing And
Rear View Camera
Select Shift Transmission

Equipment Group 302A Also Includes

Electronic Temp Control
Sync W/Enhanced Voice Recognition
LED Side-Mirror Spotlights
Remote Start System

Interior

Door Locks-Power
Dual Visor Vanity Mirrors
Illuminated Entry
Message Ctr-Outside Temp,
Compass, Trip Computer
Power Points-12V
Tilt Telescope Str Column

Safety/Security

Advance Trac W/RSC
Airbags-Front Seat Mounted
Side Impact
Airbags-Safety Canopy
Ctr High Mount Stop Lamp
Perimeter Alarm
SOS Post Crash Alert System
Tire Pressure Monitoring System

Warranty

3yr/36,000 Bumper To Bumper
5yr/60,000 Powertrain
5yr/60,000 Roadside Assistance

Specifications

Model Year	2023
Class	Four wheel drive half ton crew cab pickup truck. F-150 XLT-Equipment group-302A
Style	Crew Cab 4 door
Color	Race Red
Engine	5.0L V8-Naturally aspirated port fuel direct injection. 400 HP-410 Lb Ft of Torque. Flex Fuel engine can use E-85 Ethanol/gas blend.
Transmission	10 Speed with over drive, tow haul mode, cruise control. 10 Speed provides improved fuel economy over 6 speed.
GVWR	7150
Standard Box	6.5 feet
Rear Wheels	Single Rear Wheel (SRW)
Rear Axle Ratio	3.73 Locking rear axle
Four Wheel Drive	4x4 With shift on the fly
Wheels	18" Black sidewall, (BSW) all terrain. Full spare included



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Towing: trailer tow package with trailer tow mirrors, built in brake controller, extra heavy-duty battery and alternator, skid plates on transfer case and fuel tank, class v hitch for pintle or ball, tow hooks on front, and front mud flaps.

Interior: Steering wheel with tilt, WIFI enabled capability, full and complete gauges with all warnings – 40-20-40 split bench front seat or bucket with center drop down console with work station, and rear bench seat– center drop down console with work station, cloth seats and headliner, black/grey/dark interior preferred (state interior color with bid proposal), black vinyl floor covering.

Other Features/Options:

- Back up alarm
- HD Rear back up camera
- Step bars for cab
- Air conditioning
- Cruise control
- Full cab airbags
- Provisions for cab roof mounted lamp/beacon
- (2) 12- volt DC power points/110- volt AC Inverter
- Radio upgrade for "blue-tooth" 12" screen (for cell phones hands free communications)
- Heavy-duty maintenance free battery
- Outside heated power adjustable mirrors
- Power lock doors with remote key entry
- Power windows
- Outside temperature display
- Basic compass for navigation
- Daytime running lights
- Spray-on pickup box bed liner

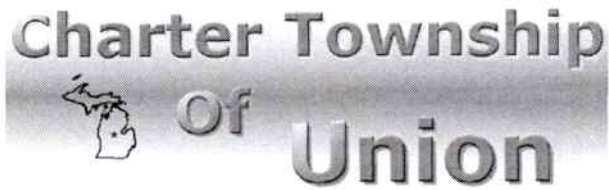
Other Features/Options

Towing: Trailer hitch with 10,300 lb. tow capacity, 1,315 payload capacity. Includes Trailer Brake Controller, telescoping trailer tow mirrors. Heavy duty battery and alternator not available. Skid plates included, tow hooks on the front, mud flaps included. ✓

Interior: Tilt and telescoping steering wheel, wi-fi enabled includes on board modem, all gauges included with warning lights, 40-20-40 split bench seat with work surface, rear bench seat. Center drop down console in rear seat not available. Cloth headliner, seats and top of dash-dark slate, carpet-black. Black vinyl floor not available, added tray style all weather removable mats.

Other
Features/
Options:

Back up alarm
Rear back up camera
Step bars
Air conditioning
Cruise control
Front and side air bags
Side impact airbags
Provision for cab roof mounted lamp/beacon not included
12V power points, 110V outlet
12" Center screen w/Blue Tooth capability for hands free communications
Heavy duty battery not available
Power adjustable side mirrors. Heated mirrors not available
Power locks and power front outboard seats, with remote entry
Power windows
Outdoor temp display
Compass
Daytime running lights
Spray in bed liner



5228 South Isabella Road
Mt. Pleasant, MI 48858
989-772-4600 ext. 224 (phone)
989-773-1988 (fax)
ksmith@uniontownshipmi.com

Bid Tabulation Sheet

Project: 2023 Truck Purchase Bids

Due Date: August 8, 2023 @ 10:00 a.m.

Bidder	Amount
Kraphol Ford	\$ 141,509.18
Midland Ford	\$ 167,327.00

Kevin Smith

8-8-2023

Joan McBrat

8-8-2023



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: August 16, 2023
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: August 23, 2023
ACTION REQUESTED: Consider adopting a Resolution that both supports and allows participating in, the Isabella County Hazard Mitigation Plan.	

Current Action X Emergency

Funds Budgeted: If Yes Account # No N/A X

Finance Approval MDS

BACKGROUND INFORMATION

Hazard Mitigation is any action taken before, during, or after a disaster to permanently eliminate or reduce the long-term risk to human life and property from natural, societal, and technological hazards. Hazard mitigation, along with preparedness, response, and recovery comprise the four phases of emergency management.

Recognizing the importance of reducing community vulnerability to natural and technological hazards, Isabella County is actively addressing the issue through the development and subsequent implementation of the Isabella County Hazard Mitigation Plan. The benefits to be realized from this effort – protection of the public health and safety, preservation of essential services, prevention of property damage, and preservation of the local economic base, will help ensure that Isabella County and by extension Union Township, remains a vibrant, safe, and enjoyable place in which to live, raise a family, conduct business, and recreate.

The Plan was created to protect the health, safety, and economic interests of the Isabella County residents and businesses by reducing the impacts of natural and technological hazards through hazard mitigation planning, awareness, and implementation. The Plan serves as the foundation for hazard mitigation activities and actions within Isabella County. Implementation of recommendations will reduce loss of life, destruction of property, and economic losses due to natural and technological hazards.

The Plan employs a broad perspective in examining multi-hazard mitigation activities and opportunities in Isabella County. Emphasis is placed on hazards which have resulted in threats to the public health, safety and welfare, as well as the social, economic, and physical fabric of the community.

While the Hazard Mitigation Plan was developed by Isabella County, it involved the participation of cities, villages, and townships within the County. All participating jurisdictions in the planning process will adopt the plan and continue to participate in the monitoring and evaluation process on both an annual and 5-year planning cycle. All participating jurisdictions will seek to incorporate the identified mitigation strategies within local planning mechanisms where appropriate. This includes considering elements of the mitigation plan while updating local master plans throughout the planning area. Due to its' length, the plan is not attached but can be found via the following link:

SCOPE OF SERVICES

This is a planning document. Adoption of the Resolution signals the Townships desire to prepare and mitigate for hazards and participate in the multi-jurisdictional mitigation planning process.

JUSTIFICATION

The Plan will help ensure the continued protection of the health, safety, and economic interests of the Isabella County and Township residents and businesses by reducing the impacts of natural and technological hazards through hazard mitigation planning, awareness, and implementation.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Health and Safety
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

See attached

Charter Township Of Union

RESOLUTION NO. _____

A RESOLUTION SUPPORTING PARTICIPATION IN THE ALL-HAZARDS MULTI-JURISDICTIONAL MITIGATION PLANNING PROCESS AND ADOPTION OF THE ALL-HAZARDS MULTI-JURISDICTIONAL MITIGATION PLAN

WHEREAS, the Charter Township of Union governing body desires to prepare and mitigate for such hazards and seeks to promote the public health, and general welfare of the jurisdiction and the safe, orderly, and healthful development of the jurisdiction; and

WHEREAS, the Charter Township of Union worked with other participating jurisdictions and entities to develop an all-hazards multi-jurisdictional mitigation plan; and

WHEREAS, mitigation plans must conform to 44 CFR, Part 201, and all applicable mitigation planning guidance issued by FEMA; and

WHEREAS, a community must be a participant in a current, FEMA-approved mitigation plan to be eligible for FEMA mitigation grant funding; and

WHEREAS, the Michigan Department of Homeland Security and Emergency Management supports local mitigation planning and encourages local governments to participate in the All-Hazards Multi-jurisdictional mitigation planning process; and

WHEREAS, staff recommends that the Charter Township of Union governing body approve the All-Hazards Multi-Jurisdictional Mitigation Plan Update; and

WHEREAS, the Charter Township of Union governing body deems it in the public interest to approve and participate in this plan.

NOW THEREFORE, be it resolved that the governing body of Charter Township of Union PASSED, APPROVED AND ADOPTED this Resolution on _____ day of _____, 2023.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

Charter Township of Union

To: Township Board of Trustees
From: Mark Stuhldreher, Township Manager
Subject: Policy Governance Review
Date: August 16, 2023

Policy Review: 2.9 - Collaboration with Other Entities
Type of Review: Internal
Review Interval: Annual
Review Month: August 2023

Policy Wording

In order to maximize achievement of Ends, the Township Manager shall not fail to explore strategic partnerships and intergovernmental cooperation, and to optimize collaboration with other entities in the region where appropriate.

Manager Interpretation

Township Manager interprets this policy to indicate that professional relationships will be developed with community partners (public, private and non-profit) and that as appropriate, engage said partners in the exploration of collaborative service delivery opportunities, area wide communication efforts and that appropriate focus will be placed on the region and not solely within the corporate boundaries of the Township.

Justification for reasonability

The Township Manager has determined that the interpretation is reasonable based on the wording reflected in the policy itself.

Data

- The Township EDA provides financial support to the Mt. Pleasant Area Convention & Visitors Bureau, the Middle Michigan Development Corporation, co-sponsors the annual Festival of Banners program coordinated by Art Reach of Mid-Michigan along with other co-sponsors including City of Mt. Pleasant, Isabella Bank, Mercantile Bank, and the Saginaw Chippewa Indian Tribe.
- The Township Manager continues to provide technical support to the Mid-Michigan Aquatic Recreation Authority and the Township is collaborating with other entities in the County to support the future development of a regional Aquatics Center.

- The Township, along with the County and City jointly host the annual Leadership Luncheon which is attended by representatives of CMU, Saginaw Chippewa Indian Tribe, and other area elected officials.
- The Township Manager, Supervisor, and Trustee Smith participate in quarterly meetings with elected and administrative representatives of the county, city, and tribe, known as the Inter-Government Liaison Committee, to discuss areas of mutual interest, explore collaboration opportunities, and where appropriate, coordinates communication opportunities.
- Under the leadership of the Isabella County Emergency Management department, the Township is participating in a project to update the Isabella County Hazard Mitigation Plan.
- The Community and Economic Director is Chairperson of the Airport Joint Operations Board the goal of which is to explore opportunities to enhance the usage of and financial stability of the Mt Pleasant Municipal Airport. The Board consists of representatives of the Saginaw Chippewa Indian Tribe, Isabella County, and Middle Michigan Development Corporation.
- The Township Manager is a member of the Chamber of Commerce, is on the Executive Committee of the Middle Michigan Development Corporation, actively participates in the County Emergency Management Center planning efforts, is a member of the Hannah's Bark Park Advisory Board and is a member of the local Rotary Club.
- The Township Manager meets weekly with the Mt Pleasant City Manager and Isabella County Administrator via zoom to discuss areas of mutual interest, explore collaboration opportunities, and where appropriate, coordinate communication opportunities.
- The Township Manager meets quarterly with executives from Central Michigan University, Saginaw Chippewa Indian Tribe, and the County to update each other on happenings in our respective jurisdictions and to ensure coordination is occurring as appropriate depending on the situation(s).
- The Public Services Director sits on and is the chair of the Mid Michigan Cable Consortium and attends monthly Road Commission meetings.
- The Township is funding partner with other local entities for the Epicenter e-publication. The aim of the publication is to chronicle the investment, innovation, and development of unique assets within the region to attract new talent and shape the region's future.
- The Township routinely partners with the Isabella County Road Commission (ICRC) to maximize road improvements in the Township.
- The Community and Economic Development Director is collaborating with the Middle Michigan Development Corporation to initiate a project with the ICRC to improve all-season public road access to maximize industrial development potential in the area of the East DDA District bounded by Corporate Dr., N. Packard Rd., and E. Airport Rd.
- The Township Manager is a member of the County created Steering Committee which is exploring how best to implement recommendations made in the completed feasibility study of the Materials Recovery Facility
- The Township actively supports area baseball and softball leagues via providing facilities, field maintenance and tournament hosting.
- The Township, in cooperation with CMU, is working on installing a pathway that connects student and moderate-income residents on the south side of the Township into the campus pathway network to facilitate non-motorized travel across the area
- The Community and Economic Development Director meets monthly with the Mt. Pleasant City Planner to discuss land use planning and development-related issues of mutual concern.
- The Community and Economic Development Director attends the quarterly meetings of the Isabella County Cultural and Recreational Commission.

- The Building Official collaborates with the Mt. Pleasant Fire Department's Fire Lieutenant and the Isabella County Community Development Department's electrical, mechanical, and plumbing inspectors on the issuance of certificates of occupancy and the enforcement of applicable building and fire codes for construction projects in the Township.
- The Public Services Department is collaborating with the City of Mt. Pleasant Fire Department, Central Michigan District Health Department, and at-large Citizen Representative for the location of a new well and execution of the State of Michigan Source Water Grant.

Compliance

In compliance with policy as indicated



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: August 16, 2023
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: August 23, 2023
ACTION REQUESTED: Board of Trustees annual review of Board Governance Policy No. 4.2 – Accountability of the Township Manager	

Current Action ☒ Emergency ☐

Funds Budgeted: If Yes ☐ Account # ☐ No ☐ N/A ☒

Finance Approval ☐ *MDS*

BACKGROUND INFORMATION

The Board Governance Policy was originally adopted in 2010 with subsequent amendments being made over the years and as recently as July 2023. The purpose of the Policy is to assist the Board of Trustees in the execution of their duties as a policy making body. Through the articulation of various policies within the totality of the document, the Board of Trustees is encouraged to focus on long-term organizational outputs and the discharge of its fiduciary responsibilities.

Certain policies, such as Policy 4.2 (Accountability of the Township Manager), are to be reviewed and monitored for compliance on an annual basis.

Board Policy 4.2 – Accountability of the Township Manager

The Policy states: “The Township Manager is the board’s primary link to operational achievement and conduct, so that authority and accountability of staff, as far as the board is concerned, is considered the authority and accountability of the Township Manager, except where staff supervised by elected officials have been explicitly directed by those elected officials to act in a manner inconsistent with township policy. In this case, the elected official would be held accountable.”

Due to the length, the entire policy is attached. Following the policy is an evaluation section that can be used for the review/discussion of Policy No. 4.2.

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

An annual review of Board Policies allows for the Board of Trustees to monitor itself regarding adherence to policies that apply to the Board of Trustees.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

Not applicable

Board Compliance Monitoring Tool

Policy: 4.2 – Accountability of the Township Manager
Type: Direct Inspection
Occurrence: Annual
Date: August 2023

Policy:

The Township Manager is the board's primary link to operational achievement and conduct, so that authority and accountability of staff, as far as the board is concerned, is considered the authority and accountability of the Township Manager, except where staff supervised by elected officials have been explicitly directed by those elected officials to act in a manner inconsistent with township policy. In this case, the elected official would be held accountable.

Where township operations are, by law, delegated to elected officials:

In order to create an aligned approach to operational management, the elected positions of township clerk and township treasurer shall function as department heads, under the advisory supervision of the Township Manager, where the Township Manager may provide advice in the practice of operational authority.

Accordingly:

- 4.2.1 The board, as a group, or as individual board members will *never give* instructions to persons who report directly or indirectly to the Township Manager, except:
- A. Where elected officials, serving on an official committee or task force is assigned a staff liaison, in which case, directives regarding committee work may be given.
 - B. Where elected officials serving as department heads directly supervise staff.
- 4.2.2 The board as a group will not evaluate, either formally or informally, any staff other than the Township Manager.

Accordingly:

- 4.2.2.1 It is the Township Manager that provides overall direction and is responsible for the selection, supervision, training, evaluation, discipline, and termination of all Township employees, either directly or through department heads.
- 4.2.3 The board will view Township Manager performance as identical to organizational performance, so that organizational accomplishment of board stated Ends and avoidance of board proscribed means will be viewed as successful Township Manager performance.

Use this evaluation form for discussion at the Board of Trustees Meeting on August 23, 2023.

Review all sections of the policy listed and evaluate Board compliance with policy.

1. Indicate item by item if you believe the Board is in strict compliance with the policy as stated.
2. If you indicated that the Board is not in strict compliance with the policy as stated, please indicate what you notice that gives evidence that the Board is not in compliance?
3. How do you think the Board could improve the process to be in full compliance?
4. What does the Board need to learn or discuss in order to live by its' policies more completely?